

DRAFT

FY 2027 (July 1, 2026 - June 30, 2027)
PLANNING WORK PROGRAM
ANNUAL FUNDING SOURCES TABLE
MID-EAST RURAL PLANNING ORGANIZATION

TCC Preliminary Approval Recommendation: **January 8, 2026**
TAC Preliminary Approval: **January 20, 2026**

TASK CODE	WORK CATEGORY	RPO PROGRAM FUNDS			
		LOCAL	State	FEDERAL	TOTAL
		5%	15%	80%	100%
I. DATA COLLECTION AND ASSESSMENT					
I-1	DATA COLLECTION AND ASSESSMENT	\$ 250	\$ 750	\$ 4,000	\$ 5,000
I-1.1	Highway				
I-1.2	Other Modes				
I-1.3	Socioeconomic				
I-1.4	Title VI				
II. TRANSPORTATION PLANNING					
II-1	COMPREHENSIVE TRANSPORTATION PLAN (CTP) DEVELOPMENT	\$ 20	\$ 60	\$ 320	\$ 400
II-1.1	Develop CTP Vision				
II-1.2	Conduct CTP Needs Assessment				
II-1.3	Analyze Alternatives and Environmental Screening				
II-1.4	Develop Final Plan				
II-1.5	Adopt Plan				
II-2	PRIORITIZATION	\$ 1,500	\$ 4,500	\$ 24,000	\$ 30,000
II-2.1	Project Prioritization				
II-3	PROGRAM AND PROJECT DEVELOPMENT	\$ 500	\$ 1,500	\$ 8,000	\$ 10,000
II-3.1	STIP Participation				
II-3.2	Merger / Project Development				
II-4	GENERAL TRANSPORTATION PLANNING	\$ 850	\$ 2,550	\$ 13,600	\$ 17,000
II-4.1	Regional and Statewide Planning				
II-4.2	Special Studies, Projects and Other Trainings				
II-4.2.1	Special Study #1 - insert name of consultant-led study here	\$ -	\$ -	\$ -	\$ -
II-4.2.2	Special Study #2 - insert name of consultant-led study here	\$ -	\$ -	\$ -	\$ -
III. ADMINISTRATION OF TRANSPORTATION PLANNING AND POLICIES					
III-1	ADMINISTRATIVE ACTIVITIES	\$ 1,000	\$ 3,000	\$ 16,000	\$ 20,000
III-1.1	Administrative Documents				
III-1.2	TCC / TAC Work Facilitation; Ethics Compliance				
III-1.3	Program Administration				
IV. DIRECT COSTS					
IV-1	PROGRAMMATIC DIRECT CHARGES	\$ 1,250	\$ 3,750	\$ 20,000	\$ 25,000
IV-1.1	Program-wide Direct Costs				
IV-2	ADVERTISING	\$ 3	\$ 8	\$ 40	\$ 50
IV-2.1	News Media Ads				
IV-3	LODGING, MEALS, INCIDENTALS	\$ 150	\$ 450	\$ 2,400	\$ 3,000
IV-3.1	Hotel Costs				
IV-3.2	Meal Costs				
IV-3.3	Incidentals				
IV-4	POSTAGE	\$ 3	\$ 8	\$ 40	\$ 50
IV-4.1	Mailings				
IV-5	REGISTRATION / TRAINING	\$ 100	\$ 300	\$ 1,600	\$ 2,000
IV-5.1	Conference Registration				
IV-5.2	Meeting / Workshop / Training Fees				
IV-6	TRAVEL	\$ 25	\$ 75	\$ 400	\$ 500
IV-6.1	Mileage Reimbursement				
IV-6.2	Car Rental Costs				
IV-6.3	Other Travel Expenses				
V. INDIRECT COSTS					
V-1	INDIRECT COSTS	\$ 2,000	\$ 6,000	\$ 32,000	\$ 40,000
V-1.1	Incurred Indirect Costs				
RPO OPERATIONAL EXPENSE TOTAL		\$ 7,650	\$ 22,950	\$ 122,400	\$ 153,000

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I. DATA COLLECTION AND ASSESSMENT		
I-1 DATA COLLECTION AND ASSESSMENT		\$ 5,000.00
I-1.1	Highway	
	Collect AADT and crash data throughout the region. Assess data and use to develop and/or identify potential prioritization and SPOT safety / HSIP projects.	
I-1.2	Other Modes	
	Collect data for non-highway modes. Begin assessing potential Prioritization 9.0 projects.	
I-1.3	Socioeconomic	
	Update socioeconomic and demographic data for all counties. Maintain and update parcel and centerline data for all counties.	
I-1.4	Title VI	
	Affirm RPO compliance with Title VI requirements. Perform LEP assessment where needed.	
II. TRANSPORTATION PLANNING		
II-1 COMPREHENSIVE TRANSPORTATION PLAN (CTP) DEVELOPMENT		\$ 400.00
II-1.1	Develop CTP Vision	
	Review 2014 Beaufort County CTP for potential update.	
II-1.2	Conduct CTP Needs Assessment	
	N/A	
II-1.3	Analyze Alternatives and Environmental Screening	
	N/A	
II-1.4	Develop Final Plan	
	N/A	
II-1.5	Adopt Plan	
	N/A	
II-2 PRIORITIZATION		\$ 30,000.00
II-2.1	Project Prioritization	
	Perform all Prioritization 8.0 local input point assignment tasks required by the NCDOT SPOT Office and the Mid-East RPO's P8.0 Local Input Point Assignment Methodology (adopted XX/XX/2026). Coordinate with consulting firms, and NCDOT Division 1, Division 2, and Feasibility Studies Unit on development of project express designs for Prioritization 9.0. Begin preparations for Prioritization 9.0.	
II-3 PROGRAM AND PROJECT DEVELOPMENT		\$ 10,000.00
II-3.1	STIP Participation	
	Review, and monitor changes to the 2026-2035 STIP and future 2028-2037 STIP. Coordinate with Divisions 1 & 2, STIP Unit and SPOT Office on any actions that need to be taken by MERPO. Keep TCC & TAC members updated on all matters relating to the STIP and MERPO projects within it.	
II-3.2	Merger / Project Development	
	Attend required merger meetings. Attend any local government and/or public meetings for projects in the merger process.	
II-4 GENERAL TRANSPORTATION PLANNING		\$ 17,000.00
II-4.1	Regional and Statewide Planning	

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Attend meetings for the following: NCARPO, NCAMPO (As RPO Liason), Annual MPO conference, Annual NC Transportation Summit, Highway 17/64 Association, Southern Albemarle Association, Beaufort Area Transit System TAB, Martin County Transit TAB, Greenville MPO TCC, County Commissioners (as needed), City/Town Council (as needed). Also attend any meetings with local government officials and/or NCDOT when needed.

II-4.2 Special Studies, Projects and Other Trainings

If not adopted by June 30, 2026, continue development of MERPO Comprehensive Safety Action Plan. Participate in any special studies, projects, or other trainings as necessary.

II-4.2.1	Special Study #1 - insert name of consultant-led study here	\$	-
	N/A		

II-4.2.2	Special Study #2 - insert name of consultant-led study here	\$	-
	N/A		

III. ADMINISTRATION OF TRANSPORTATION PLANNING AND POLICIES

III-1 ADMINISTRATIVE ACTIVITIES	\$	20,000.00
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III-1.1 Administrative Documents

Amend FY 2026-2027 PWP as needed. Prepare draft FY 2027-2028 PWP and present to TCC & TAC for preliminary approval and adoption. Prepare and submit quarterly reports and final yearly narrative and report. Update MOU, PIP, and other related documents as needed.

III-1.2 TCC / TAC Work Facilitation; Ethics Compliance

Prepare for and hold TCC & TAC meetings. Inform TAC members of ethics requirements and ensure they remain compliant. Assist TAC members with SEI & RED forms if needed. Inform State Ethics Commission of any TAC membership changes.

III-1.3 Program Administration

Provide transportation-related information and data to local governments and members of the public. Contact NCDOT staff concerning questions from officials, citizens, and TAC/TCC members. Includes phone calls, emails, etc. Update MERPO website as needed. Perform any and all tasks related to the administration of MERPO.

IV. DIRECT COSTS

IV-1 PROGRAMMATIC DIRECT CHARGES	\$	25,000.00
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IV-1.1 Program-wide Direct Costs

Office supplies, printing, cost of space, hosted computer & telephone, equipment, subscriptions, ArcGIS software, mobile phone, and other direct costs.

IV-2 ADVERTISING	\$	50.00
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IV-2.1 News Media Ads

Advertising costs for public hearings, workshops, and other meetings.

IV-3 LODGING, MEALS, INCIDENTALS	\$	3,000.00
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IV-3.1 Hotel Costs

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Costs for overnight stays at NCARPO quarterly meetings, annual MPO Conference, annual NC Transportation Summit, and other relevant meetings, conferences and trainings.

IV-3.2 Meal Costs		
	Meal costs while on overnight or extended travel.	
IV-3.3 Incidentals		
	Hotel parking, tips	
IV-4 POSTAGE		\$ 50.00
IV-4.1 Mailings		

Costs for mailings associated with MERPO tasks or projects (surveys, notices, etc.)

IV-5 REGISTRATION / TRAINING		\$ 2,000.00
IV-5.1 Conference Registration		
	Registration fees for NCAMPO Conference, and other relevant conferences.	
IV-5.2 Meeting / Workshop / Training Fees		
	Registration/class fees for relevant trainings.	

IV-6 TRAVEL		\$ 500.00
IV-6.1 Mileage Reimbursement		

Mileage Reimbursement for personal vehicle if Mid-East Commission vehicle is unavailable.

IV-6.2 Car Rental Costs		
	N/A	
IV-6.3 Other Travel Expenses		
	Airfare, other.	

V. INDIRECT COSTS		
V-1 INDIRECT COSTS APPROVED BY COGNIZANT AGENCY		\$ 40,000.00
V-1.1 Incurred Indirect Costs		
	Indirect costs incurred by the Lead Planning Agency (LPA): Mid-East Commission	
RPO OPERATIONAL EXPENSE TOTAL		\$ 153,000.00