

Minutes of the Mid-East RPO
Technical Advisory Committee
Pitt County Schools & Recreation Building
4561 County Home Road
Greenville, NC 27858
November 1, 2017

TCC: Dempsey Bond, Tom Coulson, Jerry Evans, Charlotte Griffin

Guest: Bryant Buck

Staff: Jamie Heath

TAC Chair Bond called the TAC meeting to order at 11:00 and quorum for the TAC was established. The State Ethics Policy Statement was read. There were no conflicts.

Approval of Agenda

Charlotte Griffin made a motion for the TAC to approve the agenda for the November 1st 2017 meeting. Tom Coulson seconded the motion. The motion carried and the agenda was approved by the TAC.

Approval of Past Minutes

Charlotte Griffin made a motion to approve the minutes from the August 30th 2017 Mid-East RPO TAC meeting. Tom Coulson seconded the motion. The motion carried and the minutes were approved by the TAC.

Revised Memorandum of Understanding (MOU), TAC Bylaws and TCC Bylaws

Jamie Heath reviewed drafts of the MOU, TAC Bylaws and TCC Bylaws. The MOU must be adopted by each County Board of Commissioners and the Mid-East Commission Board of Directors. The TAC Bylaws are adopted by the TAC and the TCC Bylaws are adopted by the TCC.

Draft changes to the MOU included the following:

- Addition of transportation planning studies and surveys and other transportation planning activities to the list of RPO purposes and responsibilities.
- Details on the process of selecting a municipal representative for the TAC were added.
 - Municipalities caucus and representative is selected based on majority vote of the mayors, or the decision is delegated to the county by vote or inaction.
- The TCC membership previously required a representative from every municipality in the RPO jurisdiction. The draft changes presented required one municipal representative from each county as a minimum and left TCC membership open to any municipality.
- Airport Administrators from Washington-Warren Airport, Martin County Airport, and Pitt-Greenville Airport were added to the draft TCC membership list.
- The MPO Planner for Greenville MPO was added to the draft TCC membership list.

- The President of the Southern Albemarle Association was added to the draft TCC membership list.

These changes were also incorporated into the draft TAC Bylaws and draft TCC Bylaws. There were some concerns regarding the TCC membership list. Some TCC members feel that membership should be open to all municipalities in order to be inclusive. Others felt that one municipal representative per county should be the standard so there is equal representation and there is not the issue of representatives showing up only when there is a project affecting their area. In addition, some TCC members felt that airports should be on the membership list, but others felt that they should not be (Pitt-Greenville Airport will be removed either way since we found out the Greenville MPO submits their projects).

Finally, some TCC members felt that the Southern Albemarle Association should be on the TCC membership list, while others felt they should not. Amongst members who agree that the Southern Albemarle Association should have a TCC representative, there was concern about which officer from the Southern Albemarle Association should be the TCC member. Ms. Heath moved the meeting forward in the interest of time. We will revisit the MOU at the next meeting. There is not a deadline to adopt the revised MOU, but we will have to operate under the current MOU guidelines until a new MOU is adopted. No action was taken by the TAC at this time.

Adoption of Resolution to Endorse Bicycle Planning Grant for Beaufort County

Beaufort County is applying for a planning grant from NCDOT for development of a Comprehensive Bicycle Plan. A resolution of endorsement from the RPO is required for the grant application to move forward. The TCC recommended that the TAC adopt the resolution.

Tom Coulson made a motion to adopt the “Resolution Endorsing the Application for Bicycle Planning Grant Funds by Beaufort County, NC”. Charlotte Griffin seconded the motion. The motion carried and the resolution was adopted.

Public Input

Chairman Bond asked if there was anyone from the public that would like to speak; there were no comments.

Member Discussion/Comments

Chairman Bond asked if there were any final comments from the TAC. There were none.

Next Meeting

Ms. Heath said the next meeting is scheduled for Wed. Feb. 7th in Martin County, with a future meeting date in May.

Adjournment

Tom Coulson made a motion for the TAC to adjourn. Charlotte Griffin seconded the motion. The motion carried and the TCC adjourned at 11:10 am.