

Minutes of the Mid-East RPO  
Technical Coordinating Committee  
Farmville Community Center  
104 Kehukee Park Road,  
Williamston, NC 27892  
August 12, 2019 10:00am

TCC: Robert Cayton, Brian Alligood, Judi Lannon, David Bone, Cameron Brady, John O'Daniel, Cam Coburn, James Rhodes, Justin Oakes, Ryan Purtle, Michelle Howes, Scott Walston, Gretchen Byrum, Craig Midgett, Diane Hampton

Guest:

Staff: Eliud De Jesus

**Call to Order** - Judi Lannon, TCC Vice-chairman called the TCC meeting to order at 10:04 a.m., quorum for the TCC was established.

**1. ACTION: Approval of Agenda**

James Rhodes made a motion for the TCC to approve the agenda for the August 12, 2019 meeting. Judi Lannon seconded the motion. The motion carried and the agenda was approved by the TCC.

**2. ACTION: Approval of May 13, 2019 Minutes**

Brian Alligood motioned to approve the minutes from the May 13, 2019. Justin Oakes seconded the motion. The motion carried and the minutes was approved by the TCC.

**3. Public Comment** – No public comments

**4. MERPO Staff Report** – *Eliud De Jesus*

- a. ZEV Grant – Funding opportunities for electric car charging stations and diesel bus replacement were discussed. Grant details were provided Ryan Purtle and Eliud De Jesus.
- b. P6.0 New Schedule Changes Update - P6.0 Project Submittal window (SPOT On!ine) will open in early October 2019. Carryover Deletions and Carryover project modifications are due to the SPOT Office by Friday December 20, 2019. Project submissions are due (SPOT On!ine closes) on Friday May 1, 2020.

**5. ACTION: Resolution to Endorse Bicycle Planning Grant for Martin County**

Eliud De Jesus reviewed the Resolution to Endorse Bicycle Planning Grant for Martin County. The resolution endorsed the application by Martin County and if the project was selected, the Mid-East RPO will provide technical assistance for the duration of the project. David Bone made a motion to approve. Brian Alligood seconded the motion. The motion carried and the Resolution to Endorse Bicycle Planning Grant for Martin County was approved by the TCC.

- 6. ACTION: Resolution to Endorse Bicycle and Pedestrian Planning Grant for Farmville**  
Eliud De Jesus reviewed the Resolution to Endorse Bicycle and Pedestrian Planning Grant for Farmville. The resolution endorsed the application for a Project Acceleration Plan by the Town of Farmville and if the project was selected, the Mid-East RPO will provide technical assistance for the duration of the project. David Bone made a motion to approve. James Rhodes seconded the motion. The motion carried and the Resolution to Endorse Bicycle and Pedestrian Planning Grant for Farmville was approved by the TCC.
- 7. ACTION: Resolution to support the naming of the NCDOT Ferry Division Vessels**  
Eliud De Jesus reviewed the Resolution to support the naming of the NCDOT Ferry Division Vessels. The resolution supported the naming of the new tug boats as follows; NC-3 tug: Wanchese, NC-4 tug: Morehead City, NC-5 tug: Cape Fear, NC-6 tug: Hobucken, and NC-7 tug: Manns Harbor. Ryan Purtle made a motion to approve. Judi Lannon seconded the motion. The motion carried and the Resolution to support the naming of the NCDOT Ferry Division Vessels was approved by the TCC.
- 8. ACTION: Letter of support for the 5310 Operating Grant application for BATS**  
Eliud De Jesus reviewed the letter of support for the 5310 Operating Grant application for BATS. The letter supported the application for funding from the North Carolina Department of Transportation and the Enhanced Mobility of Seniors and Individuals with Disabilities Program through the 5310 Operating Grant for FY2021 by the Beaufort Area Transit System. Brian Allgood made a motion to approve. James Rhodes seconded the motion. The motion carried and the Letter of support for the 5310 Operating Grant application for BATS was approved by the TCC.
- 9. ACTION: Mid-East RPO Public Involvement Plan (PIP) Adoption**  
Eliud De Jesus reviewed the Mid-East RPO Public Involvement Plan. The plan was updated to address Title VI Nondiscrimination requirements program. Brian Allgood made a motion to approve. James Rhodes seconded the motion. The motion carried and the Mid-East RPO Public Involvement Plan (PIP) Adoption was approved by the TCC.
- 10. ACTION: Mid-East RPO Title VI Plan Adoption**  
Eliud De Jesus reviewed the Mid-East RPO Title VI Plan. The purpose of this plan is to ensure Federal funds are not used in a discriminatory manner. Title VI Civil Rights Act of 1964, prohibits discrimination based upon race, color and national origin. David Bone made a motion to approve. James Rhodes seconded the motion. The motion carried and the Mid-East RPO Title VI Plan Adoption was approved by the TCC.
- 11. Eastern NC Regional Freight Mobility Plan update**  
Ryan Purtle provided an update about the Eastern NC Regional Freight Mobility Plan. The plan that encompasses 28 counties is on schedule and on budget. It is expected to be completed by October 2019 by the consultant. In the future, there will be presentation and workgroups about plans recommendations. The regional freight advisory council, a public and private partnership, will continue their meetings to furthering coordinate the freight logistic need in the region. A regional priority network was developed outlining the key

freight corridors. A SWOT Analysis will be developed based on the future travel forecast and conditions. In September they will develop a prioritize list of recommendations which will include projects, programs and policies related to freight network development and implementation plan. The final end product would be a prioritize plan in time for the P6.0 Prioritization Process. All the data developed from the plan will be provided to the local jurisdictions.

## **12. Discussion**

- A. Indirect and Direct cost expenses from PWP Q & A – there were no questions.
- B. TCC/TAC Appointments – letters requesting appointments from their board. The town of Bethel and Farmville has shown interest in being part of the TAC committees.
- C. Mid-East RPO Logo - Several suggestions were given for the logo designs. Options two and three are the ones that caught more interest within the RPO members. Further development of the logo was requested and it will be brought to our next meeting.

## **13. NCDOT Division Updates**

Diane Hampton reviewed Beaufort and Pitt County projects, some of the new projects delays were discussed and explained. For more information, please contact Diane Hampton at [dkhampton@ncdot.gov](mailto:dkhampton@ncdot.gov).

Gretchen Byrum and Craig Midgett reviewed Martin County projects, some of the new projects delays were discussed and explained. For more information, please contact Gretchen Byrum at [gabyrum@ncdot.gov](mailto:gabyrum@ncdot.gov) and Craig Midgett at [camidgett@ncdot.gov](mailto:camidgett@ncdot.gov).

## **14. NCDOT Transportation Planning Division Updates**

Michelle Howes reported updates about the NC MOVES 2050 Plan. They are doing a question of the month on their website, our members were encourage to participate. New safety educational videos were release to assist local community. The Pitt County CTP setup meeting will start soon. For more information, contact Michelle Howes at [mnhowes@ncdot.gov](mailto:mnhowes@ncdot.gov).

## **15. Updates from meetings, RPO Workshops and/or current projects**

Eliud De Jesus reported on attendance at RPO workshops and Transportation Association meetings. Mr. De Jesus has attended to the following meetings/initiatives; TAB Meetings of Beaufort, Martin and Pitt, Regional Collaborative Strategic Plan (Physical Infrastructure Subcommittees), Eastern NC Freight Mobility Plan, Complete Streets NC workshop, Beaufort County Bicycle Plan Steering Committee, NC Strategic Highway Safety Plan Community Understanding Report and Comprehensive Transportation Plan Set Up workgroup, On-going coordination meetings with Division 2, Bicycle & Pedestrian, Transit, Rail Divisions. Mr. De Jesus is also involved in the 15th street Presentation, Express design review, P6 Project selection, Martin County Bike plan grant application among many others. Mr. De Jesus stated that if anyone wanted more details on these meetings they could contact him.

**16. Member Discussion/Comments**

Ryan Purtle requested to TPD the Complete Street new policy.

David Bone highlighted the Ribbon cutting for their new Martin County Transit facility.

Robert Cayton commended NCDOT employees for all their work.

**17. Next Meeting**

Next meeting is scheduled for November 18, 2019 in Beaufort County, with a future meeting date in February 10, 2019 in Pitt County.

**18. Adjournment**

James Rhodes made a motion for the TCC to adjourn. Brian Alligood seconded the motion.

The motion carried and the TCC adjourned at 11:02 am.